

# Application for the supply of potable and recycled check meters

## City West Water

**Address** Locked Bag 350, Sunshine 3020

**Phone** 9313 8379

**Email** connections@citywestwater.com.au

**Fax** 9313 8164

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Property Service No: (Office Use Only)

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**APPLICATION FEE:** **\$113.90**

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**WATER METER FEE** (20mm Water Meter fee including installation): **\$140.30**

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**QUANTITY:**

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**20mm Meter inc remote device** **\$327.00**

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**Remote device only** **\$192.00**

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**OTHER:** **\$**

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**TOTAL:** **\$**

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## Property Details

Lot number: \_\_\_\_\_ Street number: \_\_\_\_\_ Street name: \_\_\_\_\_

Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

Plan of Subdivision Number: \_\_\_\_\_ Melway reference: \_\_\_\_\_

Existing/main boundary water meter details:

Is there any common water use at the property?  Yes  No

*If YES, please supply details eg. pool, garden, common hot water system, cooling/air conditioning towers, common laundry, common car washing area*

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Does a body corporate exist?  Yes  No

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## Development type

**Please tick which best describes the metering requirements:**

- Residential units.** ALL to be metered no common water.
- Residential units.** ALL to be metered WITH common usage.
- Commercial shops/offices/factories.** ALL to be metered no common water.
- Commercial shops/offices/factories.** ALL to be metered WITH common usage.

Please advise where check meters will be located:

## Applicant Details

Name:

Address:

Postcode:

Phone number (H):

Mobile:

Fax:

Date:

Preferred method of approval:

Fax

Mail

Phone

**Please allow up to 14 working days for approval & ensure you have read & met the conditions attached. For prompt approval fax your application to 9313 8164.**

## Conditions of connection for the supply of individual check meters

City West Water's Metering Service contractor will install all water meters as part of this application only if the following conditions are met.

### 1. Water Meters Location

- Water Meters are NOT to be located in positions that will impede meter readings and/or replacement. E.g. behind locked doors, inside units/buildings, garages, or ceiling spaces etc.
- Meters located on the 1st floor and above must be located in a central location on each floor and clearly marked with Unit Number identification.
- City West Water must have direct access to all meters at all times
- All meters must be located external to units in general access area of buildings e.g. foyer, basement, common service cupboard, car park, courtyard
- All meters must not be located at a height greater than 1.5m from the finished floor level.

### 2. Written Permission

- The Acceptance Declaration must be signed by the Owner/s or Body Corporate Chairperson/Manager, and the plumber undertaking the works. This form must be returned to CWW at the time of application.
- If a Body Corporate exists, a letter must also be attached from the Body Corporate advising that all unit owners have been advised of the terms and conditions of the installation of the check meters, and that they understand and agree to these terms and conditions.

### 3. Private Water Meters

- Only water meters supplied by City West Water are to be installed. Privately purchased water meters will not be read by City West Water

### 4. Plumbing Works

- It is the responsibility of the property owner/s or body corporate manager/chairperson and the plumber undertaking the works to ensure all the above conditions are met.
- Note: Any work that does not comply with these conditions or Section 63 of the Water Industry Act, Australian & New Zealand Standards (AS/NZS 3500), Section 52 & 53 of the Residential Tenancies Act 1997 and the City West Water Customer Contract Section 10 will be referred to The Plumbing Industry Commission.
- Please be advised that the installation of a check meter(s) may affect water pressure at your property, and therefore City West Water does not accept responsibility if the water pressure is in anyway affected once the check meters have been installed. We advise you to check with your licensed plumber and/or a hydraulics engineer for clarification prior to you submitting your application for approval.

### 5. Conditions of Connection

- ALL PROPERTIES CURRENTLY SUPPLIED FROM THE MAIN BOUNDARY METER, MUST BE SEPARATELY METERED AS PART OF THIS APPLICATION

**If the above requirements & conditions are not met. City West Water will provide water accounts based on the consumption registered at the main boundary water meter/s.**

## Check meter conditions declaration

*Please note: A separate declaration for each individually owned Unit/Shop/Factory is required. However if a Body Corporate exists City West Water will accept a letter confirming the Body Corporate will comply with the conditions as stipulated on 'Conditions of connection for installation of individual check meters'. Properties are required to be either separately titled, or separately rated by Council.*

I have read, understood and agree to the 'Conditions of Connection for the Installation of Individual Check Meters' as stipulated on this application.

I understand that if any of the requirements are not met, City West Water reserves the right to remove all meter details and revert to billing water consumption, based on the main boundary water meter/s.

#### PROPERTY OWNER/S

Name of property owner/s:

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Property owner's signature/s:

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#### OR OWNERSCORP/MANAGER

Body Corporate Chairperson Manager:

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Chairperson/Manager's Signature:

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Body Corporate No:

Contact phone number:

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Please note: City West Water also requires verification that the signatory is authorised to sign on behalf of the Body Corporate

#### PLUMBER UNDERTAKING PLUMBING WORKS

Plumber's name:

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Company name:

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Plumber's licence no:

Plumber's contact no:

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Plumber's signature:

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## Important Privacy Notice

City West Water Limited ABN 70 066 902 467 ("CWW") is a State Owned Company which provides retail water, sewerage and trade waste services to Melbourne's central business district, inner and western suburbs.

By completing this form you are providing personal information to CWW for the primary purpose of CWW providing you with a water or sewerage supply.

The personal information contained in this form may be shared between, and used by CWW and its contracted service providers for the above primary purposes, and related purposes such as:

- **installing, accessing and maintaining water and sewerage supply to properties and developments;**
- **planning, operating or maintaining the water and sewerage distribution network;**
- **complying with a request for services you make to CWW;**
- **protecting the safety and security of any person or property;**
- **billing and other administrative purposes; and**
- **marketing of CWW products and services unless you let us know that you do not want to receive such material**

Additionally, CWW may share your personal information with service providers and other external organisations in limited circumstances, such as to:

- government or regulatory authorities;
- mail houses and other companies for the purposes of distributing statements of account and handling mail; and
- information technology companies for the purposes of maintaining information technology and security systems.

If you do not provide the information requested by this form, then we may not be able to process your **application for the supply of individual water meters**.

You may request access to your personal information which CWW holds about you. You can make such a request by writing to the Privacy Officer at Locked Bag 350, Sunshine, 3020. Additionally, City West Water's Privacy Policy is available on the company's web site or at its head office at 247-251 St Albans Road, Sunshine.

For payment details see page 5.

## Payment

**If payment is being made by credit card – BLOCK LETTERS PLEASE**

Title:  Mr  Mrs  Ms  Miss  Other

Cardholder's Name:

Address:

Postcode:

Card Type:  Visa  Mastercard

Card Number:

Expiry date: / /

Signed:

Date: / /



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**City West Water Limited**

ABN 70 066 902 467

247–251 St Albans Road  
Locked Bag 350  
Sunshine Victoria 3020 Australia

**Account and general enquiries:** 131 691

**Faults and emergencies:** 13WATER (1392837)

**Interpreter service:** 131 450

**Internet:** [www.citywestwater.com.au](http://www.citywestwater.com.au)

**Email:** [connections@citywestwater.com.au](mailto:connections@citywestwater.com.au)

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