

Community Support Program Grant

Application Form

Water Efficiency, City West Water

Address Locked Bag 350, Sunshine 3020

Email cwwconservation@citywestwater.com.au

Please complete this application form and provide detailed supporting information. Grants will be approved or declined based on information contained in this application. All projects must have a clear **water conservation and environmental focus to be eligible**.

If your organisation is successful in receiving a Community Support Program Grant then a **'Post Project Review'** must be submitted within **one month** of project completion. Approved projects must be completed within **one financial year** of receiving funding.

Please answer all of the following questions, include attached information where required and sign your application in the space provided.

Project Title:

Date:

Organisation (Grantee):

Head of Organisation (Head of Grantee):

Contact Name (Project Manager):

Address:

PO Box:

Phone: Mobile:

Fax: Email:

ABN:

1. Background to submission – For example history, other projects undertaken by the applying organisation and previous achievements.

Please attach supporting information.

2. Project Plan – Please include as much information as possible including description of **project, objectives** and **time line**.
Please attach additional supporting information.

3. Project Costs and contribution being sought from City West Water: a maximum of \$5000 + GST is available. **A breakdown of the project costs must be attached to this application including quotes demonstrating where each component of the project will be sourced.**

Total Cost of Project: \$

Contribution being sought from CWW: \$

ABN: Yes No

Are you registered for GST? Yes No

4. Please detail any other activities that City West Water would be expected to be involved in (e.g. showerhead exchange program).

5. Please state the expected benefits of the project to the **environment**.

6. Please state the expected benefits of the project to the **community**.

7. Please state the expected benefits of the project to **City West Water**.

8. How long is City West Water's support required? (e.g. a one-off activity, an ongoing commitment).

9. What strategies are proposed to publicise the project? What strategies are proposed to publicise City West Water's support of the project? (e.g. will there be opportunities for signage, media release, attend events etc).

10. How will the success of this project be measured?

11. Has funding for this project been requested previously either through City West Water or another party? **If yes, please provide details and attach any supporting information.**

12. Does that project/organisation have any other corporate affiliations? If yes, what are these?

13. Do you have public liability insurance? **Please attach a copy of your current certificate.**

14. Are you a small incorporated not-for-profit community organisation with an operating budget of less than \$200,000 per year?

Please attach copies of the appropriate documents.

Any public release of information indicating City West Water's support of this project prior to approval being granted may exclude this project from receiving grants under this scheme.

By signing this application form, you commit to having fully checked its content and supporting evidence and that it is true to the best of your knowledge.

Signed:

Project Manager

Signed:

Head of Grantee

Please submit your application to: Water Efficiency
By email: cwwconservation@citywestwater.com.au
Or Post to: City West Water, Locked Bag 350, Sunshine VIC 3020

City West Water Limited

ABN 70 066 902 467

247-251 St Albans Road
Locked Bag 350
Sunshine Victoria 3020 Australia

Account and general enquiries: 131 691
Faults and emergencies: 13WATER (1392837)
Interpreter service: 131 450
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