

City West Water's Community Support Grant Guidelines for 2011

Addressing

**Water conservation and environmental
projects throughout our community**

For further information on the Community Support Grant Program,
contact: Leah Bradford lbradford@citywestwater.com.au

1 Introduction

City West Water believes that communities are often in the best position to recognise and address water conservation and environmental issues. We recognise that to do this, we need to support programs that share our values and strategic goals:

- Environment - significantly more with significantly less
- Community – partnering for a sustainable outcome
- Customers - conservers not consumers

We have developed the Community Support Program (CSP) to work in partnership with the community and deliver outcomes, that provide environmental and community benefits.

2 Program Criteria

To obtain funding, the proposed project should meet the following criteria:

- improving the community understanding of the importance of water conservation
- improve relationships between local residents, City West Water and participating organisations within our service area
- improve environmental and water conservation awareness among the community and ways in which they can adopt water saving measures
- increase the number of organisations involved in water conservation programs acting as mentors within our community
- improve native habitat areas (ponds / natural grasslands) supporting wildlife
- maintain community relationships after completion of all projects, working in partnership towards achieving greater water savings
- the fair treatment of all Australians, encouraging people to recognise that our interactions should be accepting of, and responsive to current water issues
- provide opportunities for people to participate equitably in water conservation efforts and to understand the responsibilities that we share as part of the community
- sense of belonging for everyone by helping organisations work towards becoming truly sustainable

and seek to:

- increase community understanding and acceptance of water conservation projects, particularly in times of drought
- help people who have settled in Australia understand social behaviours and aspects of Australian life that are important to the established community
- increase broader community understanding of the changing Australian environment.

The CSP grants have the additional objective of developing the capacity of smaller, less experienced, but often innovative organisations (and who are often directly relevant to the community) to manage awarded funds and address community water conservation needs and thereby extend the reach of the program.

3 Small Grants Program Funding Limits

Grants of up to \$5,500 (Incl GST) are available for community organisations to undertake small-scale projects (eg installation of rainwater tanks, water efficient dual

flush toilets, the construction of vegetable patch and water/environmental savvy gardens) that will directly assist the local community in water conservation.

4 Eligible Organisation - Who Can Apply?

Funds will only be provided to incorporated not-for-profit community organisations with an operating budget of less than \$200,000 per year. Proof of incorporation may be required.

5 Eligible Projects - What We Fund?

All projects must have a clear water conservation and/or environmental focus. Projects must be completed by the outlined submission dates (Table 1. – How to Apply).

6 How to Apply

Applicants must submit a completed application form and supporting documentation to Leah Bradford by the outlined submission dates.

Submission rounds	Opening date of submissions	Closing date of submissions
First round	10th February 2011	10th June 2010

Application documents:

Completed and signed application form including:

- break-down of project costs
- quotes demonstrating where each component of the project will be sourced
- copy of public liability insurance certificate
- proof of an operating budget of less than \$200,000 per year
- proof of previous projects/achievements – where applicable
- project plan supporting information (timeline, objectives) – where applicable.

After the completion of your project:

Completed Post Project Review including:

- Community opening day/event launch plan* – when required

*The community opening day/event launch plan will ensure City West Water provide you with the necessary support nearing project completion – such as an organised media release, City West Water logo rights and attendees from concerned parties.

Please Note: All projects must be completed within one financial year from the date of awarded grant.

7 What Happens Next?

City West Water will undertake an assessment of all applications received. Recommendations will be forwarded to the CSP committee, which will decide on successful applications for funding.

The first round of funding results are expected to be announced in June/July 2011

8 Further Assistance

If you have questions or require assistance in completing your application, please contact:

Leah Bradford Email: lbradford@citywestwater.com.au Tel: (03) 93138305

9 Reporting Requirements

Successful applicants will be required to provide a post project review one month after the project detailing what took place, who was involved and how the funds were used, consistent with the program criteria.

Any research material or information generated, as a consequence of funded projects would be welcomed (eg pictures, newsletters, launches, events)

10 Organising a Launch and Need Further Support

City West Water will provide further in-kind support after project completion, such as a media release in conjunction with the project launch and the City West Water logo can be provided to produce supportive signage in the form of plaques for rainwater tanks and other such products.

The community support grant team would be pleased to join you at organised events/launches to meet those involved and see project outcomes.

To obtain City West Water logo rights for signage such as rainwater tank/garden plaques, please email: Leah Bradford lbradford@citywestwater.com.au with your requirements.